

2b. Individual Interview with CBR managers or similar officer leading on CBR

(Can also be used for Focus group discussion with CBR core team workers, volunteers)

This form will draw on information collected in Stage 1 about the local context in which CBR is working and may explore further: the management structure of the CBR programme, how relationships work in the CBR programme, perceptions of levels of activity, impact and coverage of the programme. The form also explores the CBR manager's perceptions of the CBR team, the performance of Strategic Partners who contribute to the CBR network's activities, and perceived level and types of outcomes and impacts for disabled people.

ID no. for interview

Date of interview.....

Venue..... Time Taken.....Audio rec file no.....

Name of interviewerSummarised onto Form 5b by

Educational background/experience CBR manager.....

Type of training in CBR.....

Years of experience in CBR.....

(NB if a focus group – make a list of people and their type of training and years of experience)

Other notes about the interview/context

Introduction and Welcome

Welcome and thanks for your time *Introduce yourself/explain that the interview or FGD is about 'The CBR programme that they are responsible for'. Remind them about ethics: choice/confidentiality/recording. It may be useful to have the previous Big Mapping and Stakeholder Mapping and Timelines available for this interview. This interview should be as participatory as possible using flipcharts to capture and link the information as it is given. There will be 6 sections to our conversation – covering different aspects.*



1. First we want to get some more detail about the CBR activities that are going on and the relationships you have with the network of strategic partners. Firstly let’s think about what CBR work is going on in this district (or other term as appropriate to this evaluation)?

(Prepare a big flipchart with each of the CBR matrix components as headings and then space for a number of activities and as you ask question 1a agree with the manager which activities fit into which component).

1a. Tell me about the kinds of CBR activities you are doing; both the direct service provision or indirectly by influencing others. We are interested in both.

You may not be working in all components – that’s okay

Health	Education	Livelihood	Social	Empowerment

If they mention many activities in each component ask:

Let’s put stars next to the activities which there is most happening, in each component you work in.

(As an evaluator can you might start to identify which components and elements of the CBR matrix the CBR programme seems strongest in?-You may wish to confirm this with the CBR manager)

1b. For each activity that you have mentioned: Can you tell me whether the CBR programme directly implements this - that is through direct intervention by your core team (D)? and OR trains/supports others to do so, indirectly through you influencing a Strategic Partner’s work to mainly implement the activity(SP)? Mark D or SP on the flip charts next to each activity.

1c. In your opinion which CBR activities that are going on are more sustainable (easy to continue) in the long term? Prompt: Explain why? Which activities could/couldn’t continue if funding was significantly cut?



2. Now we're going to talk about the impact of CBR on people with disabilities and their families and about who is reached by the programme.

Keep adding information to the flip charts use different colours for the positive and negative changes.

2a. What kind of (impact) positive changes does the CBR programme bring in the lives of PWD and their families?

Probe: Can you give some examples: eg is it in Improved living conditions? More Empowerment? Better Inclusion?

Probe: What interventions in your programme contribute most to those changes? (about +ve IMPACT)

2b. Can you think of any negative (impact) changes brought about in the lives of PWD and their families as a result or side effect of the CBR programme?

Probe for examples (about -ve IMPACT – it might be that materials are now unavailable or funding cut)

2c. Are there any activities/types of work to improve the lives of PWDs that are needed that you are not doing yet?

Probe: why are these important?

Probe: why do you think they are not happening yet? (about Relevance)

2d. What changes do you think disabled people and their families themselves would like to see?

Probe: can you give examples?

2e. Do you think there are any groups who have specific needs that are not being met?

Probe: what about people with different types of disabilities, rural/urban, different ages, men, women, boys and girls? (about relevance and access)

2f. What percentage of disabled people and their families do you think are reached through the CBR programme?

Probe: Are you satisfied with the number of people with disabilities who are reached?

If not what are the challenges? Who do you think is left out and why? (about relevance and access)

3. Now we need to think about how your team works together and factors affecting your work in leading on CBR.

(you can add these underneath the activities and partners on the flipcharts so people can see)



3a. What do you think are the strengths of your Core CBR team? (success factors)

3b. What do you think needs to be improved in your Core CBR team? (any barriers)

Probe: What are the opportunities for change?

Probe: What are the obstacles to making changes in how your team works?

3c. What kind of involvement do people with disabilities have in the CBR programme?

Probe: do they participate in any type of consultations?

Probe: do they play a role in planning or management?

Probe: are they involved in implementing activities? Ask for examples.

4. Now let's think about how your team works with the CBR network (that is Strategic Partners working with you on disability issues)

(Add the partners to the flip charts alongside the activities that they are involved with and use different colours to highlight partnerships that work well and those that need to be improved on).

4a. Can you give examples of Strategic Partners (individuals or organisations) with whom you work well?

Probe: why do they think these partnerships work well? (about effectiveness and sustainability)

4b. Are there some partnerships that need to be built on more to improve?

Probe: How could existing collaborations be strengthened further? Give examples (Recommendations)

4c. Are there any other community stakeholders that you are not collaborating with yet but you would like to include actively in the CBR network?

Probe: Can you link these to the activities mentioned above that you are not doing but would like to do?

Probe: Explain why you think they are important.

5. Now we want to think about how money is spent on CBR

5a. Where does your main source of funding come from?

5b. Are there other sources of income?

5c. Do you think the money that is spent on CBR is spent in a good way here?

Probe: Could it be better spent in a different way? – if yes how? – give examples (about Efficiency)



5d. Is there a financial accounting planning cycle for the year? Can you explain it?

Probe: Do you think the management and planning of how money is spent works well?

Probe: What could be changed or improved? Do you get help with this? who from?

Probe: How much control do you have over the amount of money and how it can be spent?

5e. How do you have to report to the funders on financial expenditure?

5f. What is the commitment of the government to supporting CBR?

Probe: principles of CBR implementation and financial support – will depend on the kind of funder

5g. How likely is it that the current sources of funding will continue?

Probe: what are the challenges of maintaining ongoing support? (about Sustainability)

6. Now to finish off: How does CBR work overall in this area?

6a. Do you think the CBR programme meets its objectives?

Prompt: If yes explain how, if partly or no explain why and what have been the main challenges?

6b. Let's rate the QUALITY of the work going on in the different components of CBR that your programme is involved in with the smileys faces

Go back to the table and ask them to give a 1-5 rating for each component (not elements) that they are actively engaged in (i.e. if they don't work in it don't rate it)

6c. Let's rate the ACCESSIBILITY of the work going on in the different components with smiley faces

(Probe: accessibility can be physical environment/transport, about attitudes, the type of information available or adapting communication to suit the person –eg sign language/ symbols/simple language etc)

6d. What do you think are the main strengths of the CBR programme overall?

Probe: Give examples of how you have seen these strengths in action. (Effectiveness)

6e. What are the areas for potential improvement of the CBR programme?

Probe: What are the opportunities and obstacles to making changes in the CBR programme?

6f. What has been your biggest disappointment in your CBR work in the past 3-5 years? Or in your opinion what has been the CBR programmes biggest disappointment?

Probe: Explain the reasons for this



6g. What has been your biggest achievement in CBR in the past 3-5 years? Or in your opinion what has been the CBR programmes biggest achievement?

Probe: Tell me more about this success

7. Lastly is there anything else you would like to tell me about how the CBR works around here, about monitoring and evaluating CBR or about your role and work?

Close:

Many thanks for all this information you have given us today. We will be putting this all together with other peoples' information to get a really broad picture about how the CBR programme works and how to improve it. We will present all these different views including yours at the community meeting and in the final report, along with the recommendations. Hopefully these will help you and your team and network to make positive changes where necessary.

Summarise this information on worksheet 5b.